

Request for applications

OSSR is pleased to announce the 2016-2017 Research Grant Support Program-Social Sciences (RGSP-SS). Applications will contribute to the continued growth of the Social Sciences as a research community through the identification, development and submission of external funding proposals. Interdisciplinary applications for social science research will be welcomed.

Overview, Purpose and Objectives

The mission of the Office of Social Science Research is to provide grant support to the faculty of the Social Sciences and Interdisciplinary affiliated Humanities disciplines doing social science research. The office provides this support through a variety of functions, including but not limited to funding searches, pre-award proposal preparation and submission, and post award administration.

The Office of Social Science Research is now accepting applications for the Research Grant Support Program- Social Sciences. The purpose of the RGSP-SS is to provide faculty in the College of Liberal Arts and Sciences with awards up to \$10,000 **in support of producing external grant proposals**. Eligible faculty must have an appointment of greater than 50% in a social science discipline. Visiting faculty are not eligible to apply. The RGSP-SS can support pilot and feasibility studies to improve potential for attracting external research support; secondary analysis of existing data; short-term funds to revise grant applications; or other self-contained research projects.

***Preference will be given to researchers conducting activities (e.g. pilot studies, analysis of existing data) for new projects or other projects necessary for external grant applications. Applications should contain an explicit timeline specified for submission of grant proposal.**

Proposal Timeline

- a. All proposals should be emailed to the Associate Director at sikorski@uic.edu no later than Friday, January 13, 2017, 4 pm.
- b. Proposals will be evaluated by the OSSR Advisory Committee, made up of faculty from a variety of Social Science disciplines. Therefore, your proposal should be addressed to academic readers who may not be specialists in your field.
- c. Award announcements will be made during the Spring 2017 semester. Funds will be made available immediately for use pending documentation of compliance with all IRB regulations to the Office of Social Science Research, if applicable.

- d. Projects must be completed no later than June 30, 2018.
- e. Progress reports are due to OSSR no later than July 13, 2018. The report format will be made available to awardees no later than May 15, 2018.

Proposal Guidelines and Requirements

The following items should be included in the proposal:

- a. Cover Page signed with an original signature by the department head and faculty member.
- b. Project Summary, not to exceed one page, should include a lay summary of the project, its significance, and expected sources of external funding.
- c. Project Narrative, not to exceed six single-spaced pages in length, 12 point font, describing the *intellectual merit* (e.g. the specific questions or problems to be addressed, the major goals and objectives, *approach* (e.g. methodology to include the specific strategies proposed to accomplish the aims of the project, anticipated results of this research project), *feasibility* (e.g. **how this study will contribute to an external application for funding**). Proposals should address the components [a-c] of the selection criteria as they relate to the project.
- d. References Cited
- e. Timeline, to be able to assess the feasibility of completing the project in the time period of the grant
- f. Budget (form provided) detailing the expenses to be incurred in executing the research project. A total of \$40,000 is available for this initiative. Most awards are expected to be around \$7500. Proposals demonstrating significant potential for external funding may be awarded up to \$10,000. Equipment and researcher salary is not allowed.
- g. Budget Justification
- h. Curriculum Vita, (limited to two pages) is required and should include the following information: professional preparation; academic appointments; related publications, and a record of internal and external research funding proposals should be well documented.
- i. Current and Pending Internal and External Support, include title of project, funding agency, amount of request, dates of project (if applicable)
- j. Previous five (5) years of OSSR grant support. This should include the title of the project, year in which it was funded, amount of funding received, and any external proposals that were submitted as a result of receiving the funding.

- k. Proposed external grant funding support for the research project. This should include the funding agency, program within the agency (PA, RFA, etc) and projected dates of application to the funding agency.
- l. IRB Letter of Approval: All research projects must be in compliance with the Office for the Protection of Research Subjects (OPRS) guidelines (if applicable to your research) in order to receive funding. This includes completion of required training. Please visit their website at <http://www.uic.edu/depts/ovcr/oprs> if you have questions.
- Note: If you are using an existing protocol, it must be updated to include this specific funding source in order to be considered valid. Project delays resulting from untimely requests for relevant approvals are not grounds for requesting a project extension and may result in the termination of funding.

Evaluation and Selection

I. Review Criteria

a. Intellectual merit

- How important is the proposed activity to advancing knowledge and understanding within its own field or across different fields?
- How well qualified is the proposer to conduct the project?
- How well conceived and organized is the proposed activity?

b. Approach

- Are the conceptual frameworks and research design adequately developed, well integrated, well reasoned, and appropriate to the aims of the project and to existing scholarship in the field?
- Has the researcher provided detailed description of methods to be used?
- Does the applicant acknowledge potential problem areas and consider alternative tactics (i.e. Why is this the best approach)?

c. Feasibility

- Will the project be able to be completed in the amount of time that has been allocated? Has IRB approval been obtained? Will researcher be able to begin project immediately following the awarding of funds? Is there sufficient access to resources?
- To what extent will the project lead to external funding sources? Have agencies and specific funding announcements been identified? Does the researcher have a practical timeline for completing a grant proposal?

Cover Page

Name

Title/Rank

Department

E-mail

Campus Phone

Office number and MC

Title of Research Proposal

Signature of Faculty Member

Date

Signature of Department Head

Date

Submission:

One completed, electronic application must be emailed to Tracy Sikorski, sikorski@uic.edu by 4:00 PM on January 13, 2017. This should be a single consolidated file (PDF format), not a series of attachments, in the above stated order. Each item should be clearly labeled. This is an internal competition so do not attach a PAF and do not deliver to the Office of Social Science Research.

Budget

Name of the PI

Department

Phone #

Office location

Mail Code

A. Students – specify graduate or undergraduate

Funding
Request

\$ _____

Subtotal \$ _____

B. Itemized materials and supplies

\$ _____

Subtotal \$ _____

C. Itemized services

\$ _____

Subtotal \$ _____

D. Travel – (conference travel is not supported)

\$ _____

Subtotal \$ _____

Total Project Cost \$ _____